

**WYOMING STATE BOARD OF EXAMINING WATER WELL DRILLING CONTRACTORS  
AND WATER WELL PUMP INSTALLATION CONTRACTORS**

122 W. 25TH STREET, HERSCHLER BUILDING 1-W  
CHEYENNE, WY 82002

PHONE: 307-857-4169 & FAX (888) 988 - 1322

[wwcb@wyo.gov](mailto:wwcb@wyo.gov)

**COMPLAINT FORM**

**Please Note: ANONYMOUS COMPLAINTS CANNOT BE ACCEPTED. Licensee is notified and a copy of the complaint is sent to the licensee as part of due process. All complaints must be signed.**

**PERSON REGISTERING COMPLAINT**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

Email Address: \_\_\_\_\_

**COMPLAINT REGISTERED AGAINST**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Have you communicated your concern to the person or company?     YES     NO

If Yes, on what date and by what means? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did the person or company respond? \_\_\_\_\_YES \_\_\_\_\_NO  
If Yes, what was said or done? \_\_\_\_\_

Have you filed a civil law suit? \_\_\_\_\_YES \_\_\_\_\_NO

If yes, Court Name: \_\_\_\_\_ Case# \_\_\_\_\_

Address: \_\_\_\_\_

Type of Action: \_\_\_\_\_

Case Status: \_\_\_\_\_

Attorney Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

May we contact your Attorney regarding this matter? \_\_\_\_\_YES \_\_\_\_\_NO

Are you willing to appear under oath as a witness, subject to cross-examination concerning the allegation made in this complaint? \_\_\_\_\_YES \_\_\_\_\_NO

**BOARD ACTION ON COMPLAINT**

Your Complaint will be investigated by the Board Staff and Attorney. Our investigator is likely to contact you during the investigation. Please advise our office if you move or there are any additional developments related to your complaint. If you resolve your differences with the Contractor and/or withdraw your complaint, the Board will consider any request to dismiss the case; however, it need not do so. When the investigation is complete, the Board will preliminarily consider the case to determine its appropriate action, including setting it for hearing, tabling it pending related litigation, or dismissal. If a matter is set for hearing, you are likely to be called as a witness for the State. The State(s) case at any hearing will be presented by a State Attorney. You will be advised of the case outcome. Thank you for your cooperation.

STATE YOUR COMPLAINT: (Include the sequence of events surrounding your complaint, dates of occurrence, the names of witnesses and copies of documents pertinent to your complaint including contracts, bids, reports, or photographs.)

