

**STATE BOARD OF EXAMINING  
WATER WELL DRILLING CONTRACTORS AND  
WATER WELL PUMP INSTALLATION CONTRACTORS**

March 25, 2015  
10:00 a.m.  
Parkway Plaza  
123 West E Street  
Casper, Wyoming

**M I N U T E S**

**PARTICIPATING BOARD MEMBERS:**

Steve Barbour, Chairman, Pump Installation Contractor/ Board Member  
George Moser, State Engineer's Office (SEO)/ Board Member  
Jim O'Connor, Wyoming Department of Environmental Quality/ Board Member  
Jerry Hunt, Well Drilling & Pump Installation Contractor/ Board Member  
Nick Bebout, Well Drilling Contractor/ Board Member  
John Midkiff, Domestic Well Driller/ Board Member  
Van David, Public Member/ Board Member

**PARTICIPATING PROFESSIONAL STAFF**

Abigail Boudewyns, Assistant Attorney General (Boudewyns)  
Lynn Ritter, Executive Director (Ritter)

**ABSENT:**

**GUESTS:**

Travis Hueller, President Wyoming Water Well Association

**QUORUM:**

Chairman Barbour determined a quorum was present.

**LEGAL NOTICE:**

Legal Notice for the meeting was published on the Board Website at  
<http://wwcb.state.wy.us>.

**CALL TO ORDER:**

The meeting was called to order at 10:08 a.m. in the Railroad Room at the Parkway Plaza, Casper, Wyoming, by Chairman Barbour.

**REVIEW AND APPROVE MINUTES:**

Motion by Moser to accept and approve the minutes from the January 21, 2015, meeting, Second by O'Connor, motion passed unanimously.  
Motion by David to accept and approve the minutes from the February 6, 2015, meeting, Second by Bebout, motion passed unanimously.

**REVIEW AND APPROVAL OF PROPOSED AGENDA/ADDITIONS TO AGENDA:**

Motion by O'Connor accept the Agenda as written, Second by Moser, motion passed unanimously.

**OLD BUSINESS:**

Ritter gave update to the Board on 2014 license renewals. Ritter was advised to send a list of expired licenses to the Board.

Midkiff gave update on his research of well tags. Midkiff advised the Board that some states require the drillers to tag wells and that the drillers get the tags at their local hardware store and then use the tools required to stamp them with the required information. The Board tabled the discussion on wells tags so that members could look into it further on their own.

Ritter discussed an email that she wrote to the State Engineer Pat Tyrrell in reference to topics for the interim which included some of the Statute changes that the Board has discussed for record retention, requiring contracts, and requiring abandonment of wells.

O'Connor advised the Board that he has been looking into a tiered licensed system for those who are not well drillers but are installing monitor wells and geothermal systems. He is looking into other states requirements and regulations.

Hueller advised the Board that he would discuss well tags and contracts with his Board as the Water Well Association Meeting and the possibility of offering their members a contract and tags on a voluntary basis.

Ritter discussed the memo received from the Legislative Service Office in reference to their acceptance and approval of the new rules adopted February 6, 2015.

Boudewyns advised the Board to add some of the language from the State Minimum Construction Standards to the Chapter 5 rule changes for the notice of intent requirement.

Chairman Barbour called a break at 11:03

Chairman Barbour called the meeting back to order at 11:10

Board reviewed the changes that Ritter and Boudewyns made to the rules Chapter 5 and Chapter 7.

**NEW BUSINESS:**

The Board introduced themselves to and welcomed Jerry Hunt as a new Board Member.

Barbour nominated John Midkiff to be the new Board Chairman, Moser second the motion, after some discussion, the motion passes unanimously. Midkiff abstained from voting.

Board reviewed the budget report sent from Steve Winders.

Ritter discussed with the Board the emails notification that she now receives from the State Engineers Office in reference to newly permitted wells and how she will review those permit numbers and try to schedule inspections.

Chairman Barbour called a break at 11:23

Chairman Barbour called meeting back to order at 11:52

Ritter asked the Board to go back to the Rules and Regulation changes for Chapter 5 and Chapter 7 since the Board did not vote to make the changes. Hunt made a motion to adopt the rule changes with any clerical corrections that may be needed, David second, motion passed unanimously.

Ritter discussed with the Board the voluntary notice of intent that she posted on the Board's website in pdf form and as an online submittal form. Ritter also advised the Board of a fax number that she obtained from E-Fax so that the notices could be faxed to the Board Office. The cost for the fax line will be 16.95 after the first 30 days. David made a motion to keep the fax line after the 30 day free trial, Moser second, motion passed unanimously.

Ritter discussed with the Board some of the functions and presentations she has been attending to help educate the public about licensure and requirements for permitting. Ritter was advised by Barbour to contact the Stock Growers Association as a possible venue.

The Board did not move into executive session.

**MISCELLANEOUS:**

Ritter advised the Board of the date for the Board Member Training in Cheyenne on May 7, 2015 that is presented by the Attorney General's Office and asked the Board Members to let her know who will be attending.

**NEXT MEETING:**

Next meetings is schedule for September 2, 2015 at the State Engineer's Office in Cheyenne.

**ADJOURNMENT:**

Chairman Barbour called meeting adjourned at 12:45pm.

Respectfully submitted,

Lynn Ritter  
Executive Director