

MINUTES

STATE BOARD OF EXAMINING
WATER WELL DRILLING CONTRACTORS AND
WATER WELL PUMP INSTALLATION CONTRACTORS

May 28, 2019

3:00 P.M.

Herschler Building, 3rd Floor Conference Room
Cheyenne, WY

PARTICIPATING BOARD MEMBERS:

John Midkiff, Chairman

Lisa Lindemann

Jerry Hunt

Wes Moody

Michelle Christopher

Jim O'Conner (by phone)

PARTICIPATING PROFESSIONAL STAFF:

Sean Towles, Assistant Attorney General

Jimmy Gordon, Executive Director, WWCB

CALL TO ORDER:

Chairman Midkiff called the State Board of Examining Water Well Drilling Contractors and Water Well Pump Installation Contractors (WWCB) meeting to order at 3:06 P.M.

REVIEW AND APPROVE AGENDA:

The agenda was approved as circulated.

REVIEW AND APPROVE MINUTES:

A copy of the minutes from the previous board meeting was not available at the current meeting. The board agreed to review and approve the April 10, 2019, minutes at a later board meeting.

OLD BUSINESS

Open Board Position

Lisa Lindemann gave an update on the open board member position. She advised that the Governor has reviewed several applicants for the open position and that no further announcement has been made at this time.

NEW BUSINESS:

InLumon Presentation

Natalie Young, a representative from inLumon, presented to the board the capabilities of the licensing software they have developed for the board, under contract, and showed a “beta” version of what that software would look like.

Ratification of New Executive Director Jimmy Gordon

Jerry Hunt made a motion to ratify Jimmy Gordon as the board’s new Executive Director. Michelle Christopher seconded the motion. Motion carried.

Executive Session

Jerry Hunt made a motion to enter into Executive Session for the purpose of receiving legal advice concerning the inLumon contract. Michelle Christopher seconded the motion. Motion carried.

Leaving Executive Session

Executive session was adjourned, and the board re-entered open session.

Letter to inLumon

The board discussed the previous lack of communication from inLumon to the previous Executive Director and the board. Jerry Hunt made a motion to rescind the board’s previous termination of the inLumon contract and direct Sean Towles to draft a letter to inLumon requiring inLumon to maintain weekly to no more than bi-weekly contact with the board’s Executive Director and to address any issues that may arise in a timely manner. The motion also resolved to revisit the status of the inLumon contract in six months to determine its continuation. Michelle Christopher seconded the motion. Wes Moody reluctantly voted in support of the motion. Motion carried.

Ratification of License

Wes Moody made a motion to ratify the issuance of a new pump installer’s license IDPI002 to Matthew Neilson, who currently holds an Idaho pump installer’s license. Michelle Christopher seconded the motion. Motion carried.

Current Exam Policy Update

The board discussed the current policies in regard to testing of new licensees. The board directed Jimmy Gordon to draft a policy memorandum, for the Board’s review and approval at its next meeting, clarifying the following requirements for new licensees in regard to exams: 1) a passing grade is any graded exam answering 70% or more of questions correctly; 2) all exams will be administered in person by the Executive Director, or someone of his choosing, at an appropriate location; 3) a time limit of no more than 2 hours per 50 question exam will be imposed; 4) no cell phones or other electronics are to be allowed in the testing area aside from a simple calculator; 5) study materials will be allowed in the testing area and can be used during the exams; and 5) no combined exams will be administered. Well driller exams and pump installer exams will be kept to separate 50 question exams; a contractor wanting to be licensed in both will take up to 4 exams.

Next Meeting

Next board meeting was scheduled for September 4, 2019 at 10:00 A.M. at the State Engineer's Office, Cheyenne, WY.

ADJOURNMENT:

Wes Moody made a motion to adjourn the meeting at 5:10 P.M. Michelle Christopher seconded the motion. Meeting adjourned.