

# MINUTES

STATE BOARD OF EXAMINING  
WATER WELL DRILLING CONTRACTORS AND  
WATER WELL PUMP INSTALLATION CONTRACTORS

September 4<sup>th</sup>, 2019

10:00 A.M.

Herschler Building West, 2 Floor Conference Room  
Cheyenne, WY

**PARTICIPATING BOARD MEMBERS:**

John Midkiff, Chairman

Lisa Lindemann

Jerry Hunt

Michelle Christopher

Jim O'Conner

Aaron Wilson

**ABSENT BOARD MEMBERS:**

Wes Moody

**PARTICIPATING PROFESSIONAL STAFF:**

Chris Brown, Senior Assistant Attorney General

Jimmy Gordon, Executive Director, WWCB

**CALL TO ORDER:**

Chairman Midkiff called the State Board of Examining Water Well Drilling Contractors and Water Well Pump Installation Contractors (WWCB) meeting to order at 10:03 A.M.

**REVIEW AND APPROVE AGENDA:**

The agenda was approved as circulated.

**REVIEW AND APPROVE MINUTES:**

Both the minutes from the April 10<sup>th</sup> and May 28<sup>th</sup> meetings were approved as circulated.

**OLD BUSINESS**

***Review and Approve the policy memorandum draft regarding exams***

Jimmy Gordon provided a policy memorandum draft for the Boards review. Both Chris Brown, and Sean Towles (via email) suggested edits to the draft. Lisa Lindemann moved to approve the draft with the discussed changes. Michelle Christopher seconded the motion. Motion carried.

***InLumon Software Status***

Jimmy Gordon provided an update on the inLumon software program. It is still being finalized by the inLumon staff, they have communicated they are within a week or two of a finished

product for the Boards review and approval. Jimmy informed the Board he would notify them when a finished product was provided by inLumon.

### **NEW BUSINESS:**

#### ***Ratification of Licenses***

Jim O’Conner moved to ratify the issuance of a new well driller and pump installers license 03WDPI133 to Shawn McWilliams of Thermopolis WY. Jerry Hunt seconded the motion. Motion carried.

Jim O’Conner moved to ratify the issuance of a new well driller and pump installers license MIWDPI004 to Kirt Moore of South Boardman, MI who is currently licensed in the state of Michigan. Jerry Hunt seconded the motion. Motion carried.

Jerry Hunt moved to ratify the issuance of a new well driller’s license WAWD001 to Chad Gregory of North Bend, WA who is currently licensed in the state of Washington.. Jim O’Conner seconded the motion. Motion carried.

#### ***Executive Director Update***

Jimmy Gordon provided the Board with the number of Notice of Intents he has received since the last meeting. He also mentioned the number of license renewals he has processed to date along with applications currently pending. Discussion of adding a classified section to the monthly newsletter was had. The Boards asked Jimmy to reach out to Jayde Slaymaker with the Wyoming Ground Water Association and make sure they would not have any objection to the Board adding the classifieds to their newsletter.

#### ***Budget Update***

Cricket Hoskins provided the Board with an updated budget report. She pointed out the current shortfall in the budget and explained it was due to the number of license renewals that are set to come in by the end of 2019. Overall her opinion was the Boards budget was in order. Jerry Hunt motioned to approve the budget. Michelle Christopher seconded the motion. Motion carried.

#### ***Next Meeting***

Next board meeting was scheduled for January 14, 2020 at 1:00 P.M. at the Ramkota Hotel and Conference Center, Casper Wyoming

### **ADJOURNMENT:**

Jim O’Conner made a motion to adjourn the meeting at 11:52 A.M. Jerry Hunt seconded the motion. Meeting adjourned.