

MINUTES

STATE BOARD OF EXAMINING
WATER WELL DRILLING CONTRACTORS AND
WATER WELL PUMP INSTALLATION CONTRACTORS

January 14th, 2020

1:00 P.M.

Ramkota Hotel & Conference Center-Natrona Room
Casper, WY

PARTICIPATING BOARD MEMBERS:

John Midkiff, Chairman
Lisa Lindemann- *By Phone*
Jerry Hunt
Michelle Christopher
Jim O'Conner
Aaron Wilson
Wes Moody

PARTICIPATING PROFESSIONAL STAFF:

Sean Towles, Assistant Attorney General
Cricket Hoskins, Chief Fiscal Officer State Engineer's Office- *By Phone*
Jimmy Gordon, Executive Director, WWCB

CALL TO ORDER:

Chairman Midkiff called the State Board of Examining Water Well Drilling Contractors and Water Well Pump Installation Contractors (WWCB) meeting to order at 1:01 P.M.

REVIEW AND APPROVE AGENDA:

The agenda was approved as circulated.

REVIEW AND APPROVE MINUTES:

The minutes from the September 4th meeting were approved as circulated.

OLD BUSINESS

Current status of Boards licensing software program

Jimmy Gordon provided an update on the inLumon software program. It is still being finalized by the inLumon staff, they have communicated they are within a week or two of a finished product for the Boards review and approval. Jimmy informed the Board he would notify them when a finished product was provided by inLumon. Wes Moody expressed concern with the time it has taken InLumon to get the software developed. He discussed the possibility of canceling the Boards contract with InLumon on the grounds of poor service, specifically the time they have taken to this point and have yet to provide a finished product. The Board discussed several options with the help of Mr. Towles and Ms. Hoskins. Several options were discussed, in the end

the Board members decided to have Jimmy Gordon send a communication to InLumon that their expectation is to have a finished product no later than April 1st, 2020. That system will then be used in conjunction with the Boards existing licensing software as a test period until June 1st, 2020. At that time the new software will “go live” and become the Boards official licensing platform moving forward.

Exam Policy Update

The Board was presented with a final draft of the updated exam policy that clarifies the required exams to be given to new license applicants moving forward. Wes Moody moved to accept the policy. Jerry Hunt seconded the motion. Motion carried.

NEW BUSINESS:

Ratification of New License

Michelle Christopher moved to ratify the issuance of a new well driller license COWD 147 to Joshua Hays of Highlands Ranch, CO currently employed by Cartel Drilling. Aaron Wilson seconded the motion. Motion carried.

Executive Director Update

Jimmy Gordon provided the Board with the number of license renewals he processed in 2019. He also presented to the Board the total number of notice of intents he received broken down by licensee and month. He informed the Board that he would be making himself available during the Wyoming Groundwater Convention to new license applicants to administer license exams. Finally he updated the Board on his business since the last Board meeting, specifically his attendance at a Wyoming Groundwater Association Board meeting in October 2019, and his attendance of the NGWA National Convention in Las Vegas, NV December 2019. A list of expired license's was presented to the Board and he asked the Board if they would like him to contact the license holders on the expired list to make them aware that their license had expired and no work was to be done under it until it was current an active. After discussion, Wes Moody motioned to have Jimmy attempt to contact the licensees who would be in attendance at the Wyoming Groundwater Convention and discuss their expired license and their intent moving forward, but not to send out communications to any license holder that would not be at the convention. Michelle Christopher seconded the motion. Motion carried.

Budget Update

Cricket Hoskins provided the Board with an updated budget report as of December 31, 2019. Overall her opinion was the Boards budget was in a good health, including the contract payments upcoming to InLumon for the Boards software system. Other topics of the budget included the surplus in the Professional Services account and her plan for it in the future along with the current amount the Board holds in reserves. Michelle Christopher motioned to approve the budget. Wes Moody seconded the motion. Motion carried.

Letter from Licensed Contractor to Board Regarding CE Credit Requirements

A communication from a licensed contractor was distributed to the Board. In it, the contractor explains the costs associated with attending the Wyoming Groundwater Association Convention in Casper to obtain the required 18 hours of continuing education credits. They explain that a license holder must make more than one year's convention to obtain 18 hours of continuing education credits as the convention only offers 12-14 hours per year. They ask the board to reduce the required number of continuing education credits for Pump Installation Contractors to

12-13 hours, whatever is offered at one year's convention, to allow licensees to attend one year's convention and obtain all the credit hours required for his 3 year renewal period. The Board discussed the letter and the request proposed reduction of continuing education credits. The Board requested the Executive Director to respond to the contractor that they have received their request and have taken it under advisement for future meetings, however at this time they will not be making changes to the state statutes requiring 18hrs of continuing education credits per 3 year license renewal period.

Miscellaneous

Sean Towles informed the Board that he has taken a new position within the Attorney General's office. He will continue to represent the Board until a replacement is found, and will work with his replacement and introduce them at the Board meeting following their appointment.

Next Meeting

Next board meeting was scheduled for April 8th at 10:00 A.M. in Casper Wyoming, exact location TBD and communicated at a later date.

ADJOURNMENT:

Jim O'Conner made a motion to adjourn the meeting at 3:57 P.M. Michelle Christopher seconded the motion. Meeting adjourned.